

# Buckeyes ACT

## FACULTY/STAFF REFERENCE GUIDE TO ASSIST VICTIMS WHO REPORT SEXUAL MISCONDUCT

Faculty and staff are in a unique position to assist those who report sexual misconduct, including sexual harassment and assault. Outlined below is information to guide you in responding to and supporting someone who confides in you.

### What should I do?

#### 1 STEP ONE: LISTEN

- Ensure the person is safe. Survivors of crimes such as sexual assault, stalking, domestic or dating violence are strongly encouraged to report the crime to law enforcement.
- Listen openly. Encourage the person to seek support services.
- Be supportive. Refrain from judgmental questions. Don't allow myths to affect how you perceive the survivor.

### What should I say?

#### 2 STEP TWO: SUPPORT

"I appreciate your coming to me for support. I want to make you aware of my role's limitations. As an employee I have an obligation to report any incident of sexual assault to the Title IX Coordinator or a Title IX Deputy Coordinator. I also want to make you aware of resources on campus where you can discuss your situation confidentially and seek support if needed. I can't keep this confidential, yet we can keep it private." Faculty and supervisors also have the duty to report instances of sexual harassment of which they are aware.

### Who should I contact?

#### 3 STEP THREE: REPORT

- Report incident to the Title IX Coordinator or Deputy Coordinator in Student Conduct or Human Resources via phone, email or in person.
- Share all the relevant details, including the name of the person, date, time or location of incident, and the names of anyone identified by the person as an alleged perpetrator or witness.
- Contact information is available on the back of this page.



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### Additional Tips

#### What to say to a victim/survivor:

- I'm sorry this happened to you.
- It wasn't your fault.
- You survived; obviously, you did the right things.
- Thank you for telling me.
- I'm always here if you want to talk.
- Can I do anything for you?

#### What NEVER to say to a victim/survivor:

- It was your fault.
- You could have avoided it had you \_\_\_\_\_.
- It's been so long! Get over it!
- You wanted it. / You were asking for it.
- It's not that big of deal; it happens to lots of people.
- I don't believe you.

More information, as well as a link to the faculty and staff training video and flyers are available through the Buckeyes ACT website ([osu.edu/buckeyesact](http://osu.edu/buckeyesact)), under the Training section.

For a direct link to Frequently Asked Questions go to:

<http://titleix.osu.edu/global-navigation/training.html>

# RESOURCES

## **Title IX Coordinator**

**Kellie Brennan**

21 E 11th Ave (Office of University Compliance and Integrity)  
(614) 247-5838 | [titleix@osu.edu](mailto:titleix@osu.edu)

*Responsibilities: The Title IX Coordinator is the designated university official with primary responsibility for coordinating the university's compliance with Title IX. This includes providing leadership for Title IX activities; providing consultation, education and training; and helping to ensure the university responds appropriately, effectively and equitably to Title IX issues.*

## **Deputy Coordinators**

*For students:*

**Deirdre Rosenfeld** - Student Conduct

550 Lincoln Tower, 1800 Cannon Dr. Columbus, Ohio 43210  
(614) 292-0748 | [rosenfeld.36@osu.edu](mailto:rosenfeld.36@osu.edu)

*For faculty/staff:*

**Kristi Hoge** - Employee and Labor Relations

300 Gateway Building C, 1590 N. High St. Columbus, Ohio 43201  
(614) 292-0864 | [hoge.42@osu.edu](mailto:hoge.42@osu.edu)

To report an assault or other crime to the University Police Division (non-emergency), please call (614) 292-2121. [dps.osu.edu](http://dps.osu.edu)

## **Student Advocacy Center, Sexual Civility and Empowerment Program (SCE)**

Advocates work with students dealing with sexual violence, dating violence, domestic violence and stalking. Contact a SCE advocate for support in understanding your medical and legal options, and for support throughout criminal or OSU conduct proceedings. Financial assistance is available for students who have experienced sexual violence, dating violence, domestic violence or stalking through the Sexual Violence Assistance Fund. Advocates can also provide assistance with academic, housing, transportation and other related issues. <http://sce.osu.edu/> | (614) 292-4806

## **Counseling and Consultation Service (CCS) (confidential resource - student)**

Student Life's CCS provides counseling and consultation to all students enrolled at OSU. Students' spouses/partners who are covered by the Comprehensive Student Health Insurance are also eligible for services. CCS offers counseling and therapy to help students address personal, academic and career concerns. Both individual and group counseling are available. Their diverse staff specializes in a number of issues, including (but not limited to) substance abuse, eating disorders, sexual assault, relationship violence, international student concerns, LGBTQIA issues and multiculturalism.

<http://www.ccs.osu.edu/> | (614) 292-5766

## **SARNCO 24 hour Rape Helpline (614-267-7020) (confidential resource - student and employee)**

The Rape Helpline is staffed by trained volunteers who can provide information about options, provide appropriate referrals and offer emotional support. Open to anyone in the community, including students, faculty, and staff.